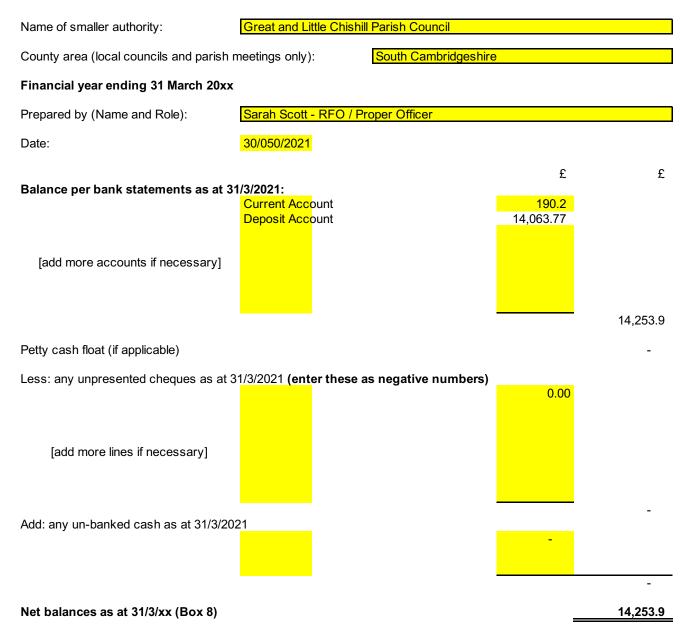
Bank reconciliation - pro forma

This reconciliation should include <u>all</u> bank and building society accounts, including short term investment accounts. It <u>must</u> agree headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a r basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.



Bank reconciliation - example

This reconciliation should include <u>all</u> bank and building society accounts, including short term investment accounts. It <u>must</u> agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority:	Great and Little Chishill Parosh Counil			
County area (local councils and parish meetings only):		South Cambri	South Cambridgeshire	
Financial year ending 31 March 20x	хх			
Prepared by (Name and Role):		Sarah Scott Clerk/	RFO	
Date:	30/05	5/2021		
Balance per bank statements as at e.g Current Account High Interest Account Building Society Premium Account	31/3/21:	£ 190.15 14,063.77 -	£	
Petty cash float (if applicable)			14,253.92	
Less: any unpresented cheques as a (normally only current account) Cheque number	t 31/3/2021	0.00 0.00 0.00		
Add: any un-banked cash as at 31/3/2 e.g Allotment rents banked 30/3/xx (<i>b</i> April)	2021 out not credited un	il 2 - -	0.00	
Net balances as at 31/3/2021 (Box 8	3)		14,253.92	