

**MINUTES OF THE ANNUAL MEETING OF THE PARISH
GREAT AND LITTLE CHISHILL PARISH COUNCIL**

Venue:	Village Hall
Date:	17 th May 2019
Chairman:	Clr Dring
Parish Councillors:	Clr Clements, Clr Dring, Clr Harrison, Clr Wiseman, Clr Hatt, Clr Ridge, Clr Pine
County Councillor:	Clr Topping
District Councillor:	Clr Deb Roberts
Clerk / Proper Officer:	Sarah Scott
Members of the Public:	Members of the Public
Start Time:	19:36

1. Apologies for Absence (and reasons)

Sue Garwood

2. Approval of the Minutes of APM on 11th May 2018

The minutes were approved as an accurate account of proceedings and were duly signed by the Chairman

3. Chairman's Report written by James Coney and presented by Sarah Scott Addendum 1

4. Financial Report – RFO

The RFO thanked Jeff Gill of Blanche and Co with their continuing support in undertaking the internal audit. The Precept has remained the same for 5 years now and we have to increase it to £23,000 from £22,500 this year. In line with the transparency Act all finance sheets are on the website. Last year's audit papers are also online and when this year's audit is complete, these also will be displayed online. We ended with £24,715.18 with a spend of £24,357 and income of £23,438.

Chishill Charity

This year 6 village residents were given a sum of money at Christmas from the Chishill Charity. Those who received the gift were pleased to have received it.

5. Report by the District and County Councillors – Addendum 2

6. Report from Fowlmere School – Addendum 3

7. Report and Election of Representatives from the Playing Fields Association, Alan Ferrie, Addendum 4

8. A Report from the Village Hall Committee, Rebecca Pine – Addendum 5.

9. A Report on the Windmill Addendum 7

10. Youth and Children's Provision Addendum 8&9

11. A Report from the Security Committee – Addendum 10

Clr Ridge said thank you to Robin for focusing on this. It was commented that there are also plenty of telephone scams and we are all under attack as this is a rising crime and we need to protect ourselves.

12. Matters for Future Consideration

Angela Patrick – said thank you for all that the Parish Council do, it is appreciated.

There being no further business the Chairman closed the meeting at 20:04

Addendum 1 AMP 2019 Chairman's Report

Good evening everyone and welcome to the Annual Meeting of the Parish.

As some of you may know, all Parish and Town Councils throughout England are required by law to hold an Annual Parish Meeting. The main purpose of this meeting is for the Council to report what it has been doing over the last year and to enable the electors (i.e. you) to have their say on anything which they consider is important to the community.

At the meeting an Annual Report is given by the Chairman of the Council and by each of the Chairs of the Council's Committees and organisations in the village. The written reports will be made available in the Minutes of the meeting and will be presented to you tonight.

Firstly I will provide the Chairman's Report, summarising some matters in which the Parish Council have been engaged over the last 12 months.

Chairman's Report 17 May 2019.

Finance

The PC finances remain healthy and prudently managed, always maintaining a reserve of at least a year's precept in line with good practice. The clerk will report more detail in a moment, and any one of you are welcome to review the finance papers published after every meeting if you would like more detail.

This year the PC took the decision to raise the precept by 2% (raising the PC's annual income to £23,000). This is the first time the precept has been increased in over 8 years and the PC unanimously believed it was time to ensure we raised a little more money to allow us to continue to support the community groups and projects that make good use of the money distributed in this way (and about which you will hear more over the course of the evening).

Planning

When it came to small developments within the village, the PC reviewed a relatively small number, 9, of full planning applications this year, trying, as in previous years, to maintain a consistent and unbiased approach to comments on planning applications.

When it comes to larger developments, there was good news earlier this year when the long held-up South Cambs Local Plan was finally approved. With the acceptance of the local plan, and its provision for sufficient housing supply for the region for the next 5 years, the incentive for developers to lodge speculative applications for small or large developments effectively disappeared overnight. As a result the possible plan to develop the land between Colts Croft and Wallers Close, and the rather larger suggestion of building more than 7,000 houses around Flint Cross appear to have fallen by the wayside, at least for now.

The Local Plan was so long under review that the process to draft the new one has had to start already, and the PC are making sure we are sighted on its progress.

Thanks

I would now like to give some issue thanks to those who keep the community and the PC running.

Thanks to our District Councillors. Firstly Deb Roberts who always makes her way up the hill to attend meetings and lend her advice and insight, particularly on planning matters. And to Councillor Peter Topping who works on our behalf, often to wrangle the Highways department to improve roads and path. We will hear more from them later.

Now let's turn to some parishioners who have contributed to the quality of village life.

First, thanks to Neil Heyward who does such a great job of putting out a friendly newsletter to the entire village every month. We would also like to thank Peter Johnson who keeps the flower beds at the crossroads tidy, and Jonah Palmer who has volunteered his time as a litter picker this year. And Ruth and Robin Diblee who have already put time and energy into planning how to rid the chalk pit of the waste accumulated therein.

There are many other community groups who make a difference to village life, and you will hear from some of them over the course of the evening, thanks to all such groups and their members.

Finally, I'd like to express my thanks to my fellow Parish Council colleagues who volunteer their time to come together to do good work in support of the villages and community.

In particular I'd like to express my thanks to the indefatigable Sarah in her role as Parish Clerk, and who works many unseen hours to ensure the smooth running of the PC and many elements of village life.

If you have any questions about the work of the PC, we would welcome them at the end of individual reports or at the end of the evening.

County Councillors and District Councillors Report Addendum 2

Cllr Roberts reported that she has very much enjoyed working with us. The District Council is waiting to announce a new Chief Executive. Cllr Roberts is on the planning and licensing committees. The Local Plan has finally been passed. This has resulted in speculative applications now being refused. Heydon Grange is a concern is looking to add a develop on its land. The call for sites for the next LDF has now started and there are three options being looked at for an additional 3K, 5K or 7K houses. Marshalls are planning to move and Duxford is being considered as one of the options for them to move to. Going forward appropriate sustainable site will be considered for future developments.

With regard to the licensing committee, they make sure that licensed premises are not breaking their conditions, taxis are safe. Checks are made (including police checks) and if there is any doubt that applicants are questionable their requests will mostly be refused.

Finally, Cllr Roberts is always on call for the welfare of her parishioners. She commented that this is a good Parishioner Council and Clerk. The Chairman thanked Cllr Roberts for her support.

A member of the public raised grave concerns over the management and functionality of the police and PCSO's to Cllr Topping.

Annual Report to the Chishills Council 2018-19

This is my second year as your County Councillor.

Regarding the county council itself, it continues to face severe budget pressures because of the funding formula designed by Whitehall. The growth that Cambridgeshire is experiencing, in terms of population, is not being kept pace with in terms of the allocation of money. However, it is managing and was able to allocate an additional £30m for road maintenance this coming year. The pothole situation is generally much improved on how it was 18 months ago.

I chaired the county Health and Well-being Board for 2018, setting the health priorities for the area, and I am a member of the Health Committee, and the Foster Parenting Panel that makes decisions on the suitability of people to be foster parents.

I have spent some time this past year making sure that the county education department understands that Fowlmere School, which many children from the Chishills attend, is capable of growing in size and needs the funding from any housing developments in its catchment area. At one point last year the county council was using a very old plan of the school on which to base their assumptions, and so were intending to divert any money to another bigger school nearby. I worked with the chair of governors, the district councillor and others to put the county officers straight.

On roads and drainage, I have tried to make sure that the highways department based at Whittlesford depot understands the needs of the Chishills, and I have done this in part by getting the local highways manager to drive up with me to the villages in high hills every few months and look at the state of the roads and the drains and get them listed for attention. This has included matters like the deteriorating signage and lines at New Road just outside the speed restricted area, the state of the road as you get down to Flint Cross, and the poor quality of the work at Colts Croft. I am hoping that the footpath that runs alongside Hall Lane can be resurfaced this coming year as the patching was not enough. On a minor point, but important for road safety, last summer I made sure that the grass at the junctions of the A505 was cut back to help visibility.

The government is proposing to make setting up an encampment on private land a criminal offence rather than a civil one, which would have made it easier to end the one at Thriplow Heath early last year. However that is a long way in the future, and in the meantime I work closely with George Hay, the county officer who deals with these issues, and also the police. I arranged a meeting of all local parish councils in this area in November last year to better understand the police powers under the law and how villages could better protect their open spaces from trespass. I was pleased to be able to come up to the crime prevention evening that the village arranged, and see our knowledgeable Police Community Officer Chris Wiseman there, as well as the county's crime prevention team.

There is no doubt that this part of Cambridgeshire, to the south of the city, is proving attractive to business and developers, and while I do not think that Marshall's will move their operations to Duxford, we see the Chinese tech-giant Huawei moving to Sawston, the Wellcome Trust want to expand their site at Hinxton, and the planning application for a 4,000 agri-tech business park at Hinxton is being heard on appeal by the planning inspector. There is also a proposal to build houses on the Heydon Golf Course but no planning application has been submitted.

Please feel free to call or email me on 07825 876582 or peterwwtopping@gmail.com Peter Topping
County Councillor

Report from the PFA – Addendum 4

. Another good year for the PFA the buildings equipment and the playing fields as well as the bank balance are all in excellent condition.

The Great Chishill nursery continue to use the pavilion during the week during term time Which continues to work well for both parties. The nursery is now open for only 4 days a week

We continue to host the football and cricket clubs each fielding one team.

We have hosted two cycling events over the last year and we have further bookings for later on this year.

The cutting equipment has undergone it annual maintenance and is in good condition for the cutting season

We continue to work to manage costs associated with the maintenance of buildings and equipment . With a steady income from the nursery, football and cricket clubs plus the grant from the parish council. Our financial position remains sound

Acknowledgements

We are appreciative of the grant given to us by the parish council.

I would like to express my thanks to all our volunteers
Our grounds men Simon Coxhall, Darrell Plumb, Joe Wright and John Drury
The PFA committee
Tim Scott for cutting the grass in The Plaistow.
Peter Wiseman for his help in keeping our tractor running

Current members wishing to serve:

Alan Ferrie CHAIR
Jeff Gill VICE CHAIR
Darrell Plumb TREASURER
Damon Dean SECRETARY
John Drury COMMITTEE MEMBER
Simon Coxhall CC REP
Angus Gent. C REP

Ollie Gardner. FOOTBALL CLUB REP

Jono Drury. FOOTBALL CLUB REP

I hope that you accept this report.

Great & Little Chishill Village Hall Addendum 5

Great & Little Chishill Village Hall

Report to the Annual Parish Meeting on 17 May 2019

We are pleased to report that the village hall has hosted an increasing variety of events over the past year and continues to provide a welcoming home to all our local village groups.

It's impossible to mention all them, but to give you a flavour, here are some of the things that have gone on at the hall this year: lots of children's parties, social and fundraising events. We have the Antiques Fair and Messy Church at the hall each month. We helped host the fantastic Summer Ball last June, as well as the Village Fun Day a few weeks later. We've hosted wedding events, cycling events, the annual Cricket Club dinner, children's Christmas Party, and Burn's Night Dinner in February.

On top of this, we have all our regular clubs and activities: badminton club, bowls club, Chimps, WI, youth club, and a number of dance and 'keep fit' classes, plus a new kick-boxing class on Wednesdays. As ever, we'd like to thank all our village clubs for their support and for helping us keep the hall as clean and tidy as it can be.

None of this would be possible without our wonderful bookings secretary, Janet Crouch, and the committee would like to extend a special thanks to her for everything she does to manage village hall bookings throughout the year.

A special mention must also go to Andrea Hamblin, for all the extra work she does between meetings to keep the finances and building in such good shape.

On a financial note, we are pleased to report that the hall is managing to cover most of its day-to-day running costs from the money we receive from bookings. But we are also extremely grateful to the Parish Council for their continued support. Funds from the PC have helped us implement a number of planned improvements, and also given us a buffer to fix things when they go wrong.

Some of the improvements you may have noticed this year include new external doors, re-decoration work in the disabled loos and back kitchen, as well as a bit of general touching up in other areas. There was a small flood in the kitchen in October last year (which thankfully didn't cause any major damage). But to prevent something similar happening again, we've made some adjustments to the plumbing, and also replaced old taps in the main kitchen and ladies' loos. We've tidied up around the outside of the building, and added a new security light over the main entrance, to make it safer for people coming and going in the evening.

We've also just had some work done to fix a collapsed drain at the front of the hall, and replace damaged drain covers around the hall, pavilion and car park areas. We'd like to thank Alan Ferrie, from the Playing Fields Association, for working with us on this, and also for joining us at our recent meeting in March. We look forward to greater collaboration between our two committees in future.

There have been no changes to the committee over the past year. The current members are: Anna Coney, Andrea Hamblin, Nigel Russell, Andrew Brown, John Crawley, Janet Crouch, Gillian Philpott and Rebecca Pine.

As ever, we would love more people to join us. There are only 4 meetings a year, usually in January, April, July and October, so please get in touch if you'd like to come along to a meeting and find out more about what we do!

We're also on the lookout for someone to drop into the hall a few times a week - to check everything is in good order and do a bit of light cleaning when needed. We will pay for your time, so if you have a few hours to spare, and fancy doing something to help the village, please get in touch and we'll tell you a bit more about what's involved.

And finally, the committee would like to say a huge thanks to everyone who's volunteered and booked the hall during the last year. It's great to see it being so well used!

Anna Coney

Chair, Great & Little Chishill Village Hall Charity

12 May 2019

Great Chishill Windmill Trust Report to Parish Meeting 17 May 2019 Addendum 6

As we are sure that you all know, we are only three weeks away from our Grand Re-opening on June 8th. So, although actual restoration moved a little more slowly than we all might have liked, we have to report a very successful year.

Last year we were looking forward to the final finishing touches to the buck and the removal of the scaffolding. This went well and we received many compliments on how bright and white the mill looked, even if a little sad, as it had no sails.

The fourth sail was repaired in Chris Bates's barn by our millwright, Bill Griffiths, and painted by committee members. Chris has been a real stalwart. As well as allowing us to store the sails and pieces of the tail structure in his barn for long periods of time, he has carried out many of the heavy lifting and moving jobs, together with Terry Ingle and Peter Wiseman. Chris also showed his metalworking skills turning metal spacers for the sail backstays to replace rotted wooden ones. We are very grateful for the welcome support and effort of all of our farmers.

The general managing of the work on site has been carried out by Bob and myself and we have received practical assistance from a large number of villagers – from our Explorer Scouts to more mature Rotarians, from skilled craftsmen to those with a willingness to do whatever is required. The help has been invaluable and allowed us to complete jobs that we would otherwise have needed to ask Bill to do.

The track around which the tail carriage will run has been re-created by Tony Andrews. Volunteers have also smoothed the contours of the rest of the ground. It will all look magnificent once the grass grows back.

Unfortunately, when the inner sail stock was removed for repair it was found to be severely rotted in the central area requiring replacement – an unexpected further cost and effort but manageable. We expect delivery early next week.

The tail was completely dismantled and, although it doesn't look it today, is ready for re-assembly. In particular, the fantail itself is being constructed off-site. At 3.8m diameter, it is going to be an impressive sight as it is delivered and erected!

The most obvious work at the moment is the repair of the access stairway. This job, a direct contract between the Parish Council and Bill, requires considerably more replacement than first supposed but is now progressing well. We are indebted to the Council for this support and thank you very sincerely.

We are now considering the best legal structure for the future and a plan for regular income to cover on-going maintenance and repair. Once again, we thank villagers and Friends for generous contributions. Our expanded Committee is working well and we have been able to form sub-committees: for example, for the Grand Re-opening, Hazel is working with Gillian Phillpot, Clarice and John Wahlich and a volunteer catering team to bring together a plan that will ensure that June 8th 2019 will be a day to remember in village history. We will be celebrating the windmill's bicentenary in the best possible manner – built in 1819, restored and re-opened to the public in 2019.

Report for Great & Little Chishill Annual Parish Meeting 17th May 2019 Addendum 7

Great Chishill Playground

Chair: Emily Brown

Secretary: Laura Barnes

Treasurer: Islay Dring

Other Committee Members: Claire de Froberville, Jude Cooper

The Playground Committee continue to keep the playground maintained to a good standard. Our great thanks to John Drury who regularly checks the condition of the playground and helps with the upkeep. Our thanks also to the Playing Field Association's wonderful grass cutting team who keep it safe, neat and tidy.

We were pleased to renew the perimeter fencing last year with financial support from the Parish Council. Currently the Playground account holds approximately £3500.00.

We continue to work closely with the other village groups and The Village Children's Christmas party plans are already in process for Sunday 8th December. With £300 in the party account we can just afford it this year, but the team are planning a village afternoon tea or supper to boost the funds and encourage community support.

Our great thanks to The Parish Council for their continued financial support of the Playground and Children's Christmas Party.

Report for Great & Little Chishill Annual Parish Meeting 17th May 2019 – Addendum 8

Gt Chishill Youth Club

Chairperson: Amy Tait

Secretary: Betsy Kagwidzo

Treasurer: Emily Brown

Youth Workers: Dan Horne and Stephanie Hicks

Volunteers and other committee members: Amy Tait, Emily Brown.

Great Chishill Youth Club continues to be a very popular group and offer a valuable meeting place for the young people of Great Chishill and the surrounding villages aged 10 - 17. Steph and Dan are still doing a super job as our Youth Workers and continue to be supported by extra volunteers on club nights. We are also very lucky to regularly have local young people volunteering with us as part of their Duke of Edinburgh awards.

We are currently seeking extra voluntary support to take the pressure off the existing volunteers. We are advertising locally for anyone who can help.

The Club strives to offer a variety of activities including lots of sports and games, food and theme nights, fun competitions, cooking, crafts, and specialist evenings such as our most popular Kung Fu and Kickboxing with local tutor Chris Ellis. In exchange for the last Christmas party treats the youth club members once again generously donated the Uttlesford Salvation Army foodbank.

The Youth Club account currently holds approximately £350 so there is an urgent need for some fundraising, one plan being a summer family fun evening for youth club members and their parents and siblings and also a quiz night in later in the year.

Our great thanks go to the Parish Council for their continued funding support, for without which we would not be sustainable. We would also like to thank the village hall committee for the continued provision of storage space for our equipment.