

**MINUTES OF MEETING**  
**Great and Little Chishill Parish Council Meeting**

Venue: Village Hall  
Date: Wednesday 25th November 2009  
Time: 7:30pm

**In Attendance**

Chairman:	Andrew Gardiner
Parish Councillors:	Brearley, Erskine, Scott, Dibblee, Murgatroyd
Clerk / Proper Officer:	Sarah Scott
District Councillor:	Val Barrett
County Councillor:	Susan Van den Ven
Members of the Public:	Mr and Mrs R Coxall, Mr Mardell, Mr Lawrence

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**Actual Start Time: 7:31**

**ACTION**

- 1. Apologies for Absence and Reasons**  
Cllr Cartwright – Personal Reasons.
- 2. To Accept Parish Councillors Declaration of Interests (prejudicial or personal)**  
None Received.
- 3. Public Participation**  
There were no comments and so normal council business resumed.
- 4. To Approve Previous Minutes**
  - 4.1 There was a typo on point 5.2 other than that it was proposed by Cllr Scott, seconded by Cllrs Erskine that these were a true and accurate record of events and the minutes were duly signed by the Chairman.
- 5. Planning Applications**
  - 5.1 S/1216/09/F, 23 Barley Road, Mr Webb – Permission refused

	<b>ACTION</b>
<p><b>6. Finance</b></p> <p>6.1 The Chairman drew the Councils attention to the income and expenditure since the last meeting – there were no comments.</p>	
<p>6.2 The Clerk presented the request for payment mandate to the Chairman; those items were approved and countersigned by Cllr Brearley as were cheques.</p>	
<p>6.3 The Council reviewed the finance spreadsheets – there were no comments. The Clerk explained the security of the electronic banking system to the council.</p>	
<p>6.4 The Chairman presented to the Council the spreadsheets for the budget for 2010/2011. Cllr Brearley asked that Line Item 46 becomes the Youth Group Reserve – this was agreed and actioned immediately by the Clerk. After discussion with the Parish Council and members of the Public it was agreed that the precept should rise by 3% (£648). This was proposed by Cllr Brearley, Seconded by Cllr Dibblee and unanimously resolved. The Clerk to revisit the budget. During the Precept discussion the Parish Council were given an update on the windmill (see Point 12)</p>	Clerk
<p>6.5 The Clerk had spoken to CPALC about allowing the movement of funds from one reserve to cover another outgoing (if it became necessary). She explained that this can be done if the Council Adopts a Policy to allow the <i>vire</i> of funds. This does not need to be done until the start of the new financial year.</p>	
<p>6.6 Public Liability Insurance – the Clerk reported on a meeting that had been held with the Village Hall Committee, Football Club, Cricket Club, PFA, Youth Group and Children’s Playground to ascertain the coverage of insurance. The Youth Group and Children’s Playground are to become subcommittees of the Parish Council, in order that the Parish Council’s Insurance can cover them. The Clerk to double check with CPALC the best way to do this and inform those involved. The Clerk had also requested copies of all the organisations insurance documentation in order that she can see if the Parish Council can reduce or bring together any policies to make a saving in the future.</p>	Clerk
<p>6.7 Verge Cutting - the quotations that the Clerk had received were discussed and it was decided to stay with the present contractor (Mr Crotty), but try and obtain a fixed rate contract (for three years say). The costs of cutting the Plaistow were discussed and it was felt it was a good idea if the PFA continues this.</p>	
<p>6.8 Cllr Scott – gave an overview of the status of the skate park to date. He said it was unlikely that the overhaul would now be done this year as the weather has now turned. He asked if Cllrs Dibblee and Erskine could encourage the Youth Group to work out their fundraising strategy and work with the Hicks family (who had offered their services and expertise in doing the work) in order to progress this.</p>	
<p><b>7. Website Update</b></p>	
<p>The Clerk mentioned that a letter of thanks should go to Dawn Crow for her work on the website. Cllr Erskine suggested a piece in the newsletter and this was agreed. The Clerk reported that Cllr Brearley and herself had met to discuss the cosmetics of the new site and had relayed this to Phil Maynard (the new webmaster). A version of the new site should be available for the Clerk and Cllr Brearley to review in the next week.</p>	Cllr Erskine  Clerk and Cllr Brearley

	<b>ACTION</b>
<p><b>8. Rabbit Sanctuary</b>            The Clerk gave an update of her visit with Environmental Health to the Rabbit Sanctuary. Mr Lawrence stated that there were issues with the Sanctuary. Cllr Brearley explained that in order for anything to be done, those with complaints should write and ring the council and environmental health as they need evidence. Cllr Barrett gave Mr Lawrence Russell Watsons number. The Clerk said that the current planning expires on 10<sup>th</sup> January 2010 and it is unlikely that temporary change of use would be granted (as in previous years) as this would be the third application and permanent change of use would be sought by planning. It was reported that the Planning Officer (Saffron Garner) had received no complaints in the past and this was queried by Wellers Close Residents as at least 7 had written. The Clerk to speak with the planning officer to find out why and check historic documentation.</p>	Clerk
<p><b>9. Wallers Close parking</b>            Cllr Scott gave an overview of his meeting with David Rutland. He had agreed that lack of parking is a common problem but his budget had been severely cut back. There is scope to create a further 2 spaces and highways had been and looked at this solution; planning permission is now being applied for. Mr Rutland also looked at the track behind Wallers Close that leads to the Rabbit Sanctuary. This is being severely eroded and needs repair – those who use the track would have to bear the cost of these repairs.            Another conversation about the Red Van that overhangs the highway and pavement took place on Hall Lane took place. Cllr Barrett to see if the PCSO's will come up to Great and Little Chishill soon and attend the next meeting.</p>	Cllr Barrett
<p><b>10. Chalky Walk and Footpaths</b>            The Chairman gave an overview on the Chalky Walk issues and spoke about an earlier meeting that he, the Clerk and the Brands had had with Kate Day. She is putting together a list of possible solutions and costings for consideration.</p>	
<p><b>11. Highways</b>            11.1 30 MPH movement – the Clerk has emailed to Mr Lines to request this.            11.2 Grit Bins – the Clerk is meeting with Mike Cooper on 26<sup>th</sup> November to discuss sitings of the new grit bins which have now been delivered.            11.3 Little Chishill Sign – the Clerk has reported to Mike Cooper that there was a sign and a discussion about reciting the sign will take place on 26<sup>th</sup> November.</p>	
<p><b>12. Windmill</b>            The Clerk explained that it had finally been patched-up and brought to the Council's attention a comment from John Bartram as to why the County Council maintain it. There is a meeting in December to discuss the completion of repairs and also any other work that needs doing. Cllr Murgatroyd indicated that he would like to attend – the Clerk to send him details.</p>	Clerk
<p><b>13. Telephone Box</b>            After the discussion at the last meeting, it was decided to take no action on this. A discussion took place as to if it were a listed building (it is) and the fact that if BT decommissioned the phone, it would be up to them to maintain it.</p>	

**ACTION****14. Speedwatch**

Cllr Scott gave an overview of activity to date. There would be more action in the Spring, but he concluded that it had been effective and traffic speeds had reduced. He attended the Police Panel meeting, but the next stage up from Speedwatch was not discussed and it is hope this will happen at the next meeting in January.

**15. Quality Parish Council Status**

The Clerk reported on a conversation with Diane Bayless whereby it was concluded that there was no tangible evidence that obtaining this status made any difference to a Parish Council except that it was a comfort blanket for parishioners that all was being run correctly. The Clerk said she is happy to do the Silca exams if the council wanted it. This item to be revisited in a few months after CPALC has surveyed Councils with Quality Status as to the benefits and the results are released.

**16. Parish Community Award Scheme**

Cllr Dibblee gave an overview of the idea, which was to acknowledge unsung people in the village who do a huge amount quietly in the village. A nomination / criteria procedure is to go in the newsletter and the Green Box can be used for nominations and votes. A presentation to the eventual recipient will take place at the Annual Parish Meeting.

**17. Lock-up and Plaistow Ownership**

17.1 Plaistow – Cllr Murgatroyd has a meeting to ascertain ownership. He is also to contact the Whalichs and Maynards to check the deeds of their properties to see if this can assist. The Chairman also mentioned that Kate Day may have information on this.

17.2 The lock-up needs refurbishment. After discussion it was decided to have a lock-up sub group to work on this with Cllr Murgatroyd. Cllr Scott offered his services.

**18. Bus Shelter - Update**

The Youth Group had cleaned the bus shelter; the Clerk had thanked Fred Smith and a piece is to be in the next newsletter about it.

**19. Correspondence**

Youth Group to send information to Mr Lansley MP regarding his correspondence. Tree letter – Cllr Scott took the Council through this letter.

Cllrs Erskine and  
Dibblee

**20. Matters for Future Consideration**

20.1 The Clerk asked for holiday dates from the Parish Councillors for 2010 in order to create a meeting schedule for the next year.

20.2 The village postman, Graham Parish is retiring and a piece is going in the newsletter. Anyone wishing to make a donation should contact Angela Coxall.

All

**There being no other business the Chairman closed the meeting at 21.07.**

Next meeting dates: Thursday 17<sup>th</sup> December 2009, 7:30pm, Great and Little Chishill Village Hall.  
Wednesday 27<sup>th</sup> January 2010, 7:30pm, Great and Little Chishill Village Hall.