Great And Little Chishill Parish Council

The Councillors of Great and Little Chishill Parish Council
are hereby summoned to attend the Annual Meeting of the Council (AMC)

Date: **22nd May 2026** **Time:** **19:30-20:40 BST**
Venue: **Village Hall, Hall Lane, Great Chishill, SG8 8SH**
While members of the public are welcome to attend the meeting, please note public input is limited to items 2-6 of Part 2 of the meeting. Part 1 deals with internal governance and administration matters (AMC).
Contact: Parish Clerk Dr Andrea Lorenz, clerk@greatchishillpc.com; 07736 68415

1 - Meeting Agenda: Annual Meeting of the Council

1	**19.30**	**Election of new Council Chair**
2	**19:32**	**Acceptance of Office and Declaration of Business**
3	**19:34**	**Apologies for absence**
4	**19:36**	**Election of the Vice-Chair of the Parish Council**
5	**19:38**	**Co-option to Parish Council**
6	**19:40**	**Review of financial controls and auditor arrangements**
7	**19:42**	**Financial end-of-year report** (Clerk)
8	**19:44**	**Procedure for grant application**(s) **to the Parish Council**
9	**19:46**	**Review of inventory, land and asset registers**
10	**19:48**	**Confirmation of insurance cover**
11	**19:50**	**Review of contractors and service arrangements**
12	**19:55**	**Review of standing orders and financial regulations**
13	**20:05**	**Review of Parish Council policies**
14	**20:15**	**IT arrangements** (Cllr Dring, Clerk)

2 - Agenda Monthly Parish Council Meeting

1	**20.20**	**To receive any declaration of Pecuniary and non-Pecuniary Interest of Councillors**
2	**20:21**	**Public participation** *To allow up to 5 minutes for members of the public and Councillors declaring a pecuniary/non-pecuniary interest to address the meeting in relation to business to be transacted at the meeting.*
3	**20:26**	**Approval of the Minutes of the April 2026 Parish Council meeting**
4	**20:28**	**Finance sheet for April 2026** (Clerk)
5	**20:30**	**Questions on District and County Councillors' reports** (if received)
6	**20:35**	**To receive notices for the June 2026 Parish Council Meeting** *Please note that no decisions can lawfully be made under this item.*

Date: 17th May 2026

Andrea Lorenz

Andrea Lorenz, Proper Officer