Great & Little Chishill Parish Council
Meeting Minutes, 12th June 2026

Present: Cllr Simon Dring, Cllr Charles Hall, Cllr John Ridge
Members of the public: Suzanne Fowler, Jenny Isted
Minutes: A Lorenz, Parish Clerk

Start time: 19.00
Meeting ended: 20.35

1 Apologies for absence
None received; all elected members of the Council were present.

2 To receive any declaration of pecuniary and non-pecuniary interest of Councillors
None received.

3 Approval of minute of the last Parish Council meeting
The minutes of the 22nd May 2026 meeting were approved by the Council and signed by the Chair, Cllr Charles Hall.

4 Public Participation
No input on meeting agenda items was received.

5 Finance: May finance sheet; annual return
The Clerk presented the finance sheet and invoices paid in May 2026 and the AGAR accounting statements 2025/26 (signed by the Clerk before presenting them for approval). The most pertinent figures for the financial year 2025/26 are:

Starting balance	£ 18,273
Balance carried forward	£ 16,642
Total income	£ 25,282
Total expenditure	£ 26,913

Resolutions:

- To accept the May 2026 finance sheet (signed during the meeting).
- To accept the annual 2025/26 bank reconciliation and accounting statements (the accounting statement was signed by the Chair).

6 Internal audit (annual governance)
The Clerk read out the questions of the annual governance statement (AGAR form) one by one.

Resolutions:

- To answer 'Yes' to all the questions on the annual governance statement.

The Clerk entered a dissenting opinion on boxes 5. and 10. into the record (risk assessment procedure and IT management). Legacy procedures from before the current Clerk took office were flagged during the internal audit. Issues are already being addressed through policy and IT management reviews (the Chair and the Clerk signed the annual governance statement).

7 Co-option to Parish Council

The Clerk confirmed she had received expressions of interest to join the Parish Council from both S. Fowler and J. Isted.

Resolutions:

- To co-opt Suzanne Fowler and Jenny Isted as members of the Parish Council.

Both co-opted members of the Parish Council signed their acceptance of office forms during the meeting, witnessed by the Proper Officer.

8 Questions on District and County Councillors' reports

Reports had been circulated ahead of the meeting. There were no questions regarding the reports during the meeting.

9 Standing Orders and Financial Regulations

The Clerk reported on internal auditor recommendations to adapt and subsequently adopt model standing orders and financial regulations published by NALC.

Resolutions:

- The Clerk will adapt those models to the situation of the Parish Council (example: replace need for a proposer and seconder for each motion with option to put motions to a general vote).
- Both policies to be presented to the July Parish Council meeting for approval.

10 Grant applications to Parish Council

Two applications had been received via formal application form ahead of the meeting, from the Village Hall Committee and the Kurling Club. The Village Hall Committee requested a grant of £1500, the Kurling Club requested a grant of £160.

Resolutions:

- The Parish Council voted to award both grants as requested.
- The Parish Council also resolved to encourage the VH Committee to pursue grant applications for sustainable energy management.

The Parish Council is already contributing to VH management by paying for trade waste collection and handyman retainer amounting to roughly £ 1000 per annum.

11 Safeguarding policy

The Parish Council discussed an email complaint received from a parishioner regarding lack of emotional and practical support in relation to a council house neighbour currently serving a prison sentence. The Council discussed how best to address the widespread but mistaken notice that parishes have any legal powers when it comes to social housing allocation (remit: District Council) and accessing information on individuals (remit: law enforcement).

Resolutions:

- The Clerk is to draft a reply to the parishioner and
- draft a safeguarding statement for the Parish Council website.

12 Update on planning and enforcement issues

The Clerk reported that there were no active planning applications requiring input. The only communications received form Greater Cambridge Shared Planning concerned signage at Bridgefoot Farm (for information only).

13 Safety and Speed updates

The Clerk informed the meeting that County Cllr Peter McDonald was investigating contractor mistakes made when re-surfacing the central road running through Little Chishill.

14 Potential tree works, Plaistow

Cllr Hall reported on his visit to the Plaistow. The Parish Council had received reports of nuisance form bird droppings affecting the Old School House property. There is also a potentially unsafe tree close to the property.

Resolutions:

- To request a quote for remedial work from the tree surgeons who dealt with recent projects on the Plaistow.

15 Social media presence of the parish Council

The Parish Council discussed to which extent Council presence on social media platforms was actually useful for disseminating information locally. Website and postings on local Facebook groups were felt to be sufficient.

Resolutions:

- To retire the Parish Council X account. Cllr Hall will close the account after posting a retirement notice on X.

16 To receive notices for the July 2026 Parish Council meeting

- Update on community efforts to replace the current playground.
- Review of the Clerk's contract.
- Adopt first tranche of policies and Parish Council statements.

These minutes have been approved as a true account of the Parish Council meeting held on 12th June 2026.

Signature: Date:

Charles Hall, Chair of the Parish Council